

Editorial rules

Articles must be submitted by the end of November to:

vitruvius@centrostudivitriviani.org

Submission procedure:

Contributions should be sent in digital format .doc (Microsoft Word) as email attachment

The piece will be reviewed by at least two anonymous readers and if necessary, it will be returned to the author for corrections and changes.

Only one set of proofs will be sent to the authors who are expected to correct and return them by the deadline set by the editors.

With regard to illustrations, a file including captions and photograph credits should be sent separately.

The text should be accompanied by a digital copy of the images to be published (please, use wetransfer if images are too heavy to be sent as email attachments).

The images must be in JPG or TIFF formats and at a minimum resolution of 300 dpi (pixel definition).

All images submitted for publication should comply with the copyright rules and there must be an agreement (or a release form) about image reproduction by the copyright owner prior to publication. The author is sole responsible for securing such permits. No image without such accompanying documents will be published.

Each contribution should include:

-An abstract of ca. 500 characters / 100 words both in the original language and in English

-Footnotes

-Address and email address of the author

-Institutional affiliation of the author

-Quotes are inserted within double quotation marks “...”

-Single quotation marks are used to emphasize specific words or expressions ‘...’

-Transliterations from other languages (as, for example, from Greek or Arabic) are italicized

-If special characters are used in the text (such as in the case of Greek), the font should be specified

-Latin and Greek sources must be cited using the abbreviations of, respectively, the *Thesaurus Linguae Latinae* (check the volumes, no list of abbreviations available online) and of the Liddell-Scott (http://stephanus.tlg.uci.edu/lsg/01-authors_and_works.html).

Commonly-used abbreviations

ca. = circa

cat. = catalogue

cf. = confer

cm = centimeters

col. / cols = column / columns

EAD. (small caps) = Eadem

etc. = eccetera

f. / ff. = following / followings

fig. / figs = figure / figures

fol. / fols = folio / folios

Ib. (italics) = *Ibidem*

ID. (small caps) = Idem

IID. (small caps) = Iidem

l. / ll. = line / lines
No. inv. = inventory number
m = meters
ms. / mss = manuscript / manuscripts
no. / nos = number / numbers
note = note
p. / pp. = page / pages
s.d. = without date
see = see
s.l. = without place
s.v. (italics) = *sub voce*
pl. / pls = plate / plates
vol. / vols = volume / volumes

Bibliographical abbreviations

-In the note, use the author-year system: i.e. cite the last name of the author in small caps followed by the publication date without comma, comma, page number and full period.

Ex: RUSSO 1986, p. 198; p. 198 f.; p. 98 ff.; pp. 198-201 or cols 24-26.

-Page numbers and years should be indicated extensively.

Ex: RUSSO 1986-1987, pp. 112-113.

-In case of two or more authors, last names are separated by the em dash.

Ex: ADEMBRI–NICOLAI 2007

BALTY–CAZES–ROSSO 2012

-If there are more than three authors, only the first one followed by *et al.* and the publication date is cited.

Ex: RUSSO *et al.* 1986

-If the author is cited more than once in the same note, use ID. (or IID., or EAD., in small caps).

-If the name of the author is repeated in the following notes, use the author-year system as above; op. cit. is never used.

-If the same author has published multiple texts in the same year or within the same volume, small letters, a,b,c, etc. are added to the publication year without space in between.

Ex: RUSSO 1986a - RUSSO 1986b - RUSSO 1986c

-If the work has multiple authors or does not have an editor, the abbreviated title in italics followed by the publication year is used.

Ex: *Collezioni del Museo di Napoli* 1986

-In case catalogue entries are cited, use the initial of the name and the last name of the author of the entry in small caps, followed by comma, “in” and the abbreviation of the text.

Ex: S. MAGISTER, in FUSCONI 2001, p. 350, n. 18.

Final bibliography with abbreviation key

Monographs

Abbreviation = Abbreviated first name(s) followed by the last name, both in small caps, comma, title of the text in italics, comma, volume number in Roman characters if necessary (or in Arabic characters when this is the prevailing use, see ancient authors, Latin patristic, etc.), comma, place of publication in the language of the text followed by the date, full period.

In case of middle name(s), initials are never separated by a space.

In case of English titles, title case should be used.

In case of more than one place of publication, an en dash should be placed in between the names.

Ex: Pisa-Roma

Ex.:

- ALEXANDER 1958 = P.J. ALEXANDER, *Patriarch Nicephoros of Constantinople: Ecclesiastical Policy and Image Worship in the Byzantine Empire*, Oxford 1958.

- GOUKOWSKY 1978-1981 = P. GOUKOWSKY, *Essai sur les origines du mythe d'Alexandre (336-270 av. J.-C.)*, I-II, Nancy 1978-1981.

Periodicals

In case of journal articles:

Abbreviation = abbreviated name followed by the last name, both in small caps, comma, title of the article in italics, comma, "in" followed by the name of the journal in italics, comma, number in Arabic numerals of the volume of the journal, comma, publication date, comma, number of the issue in Arabic numerals when specified, comma, page/pages (p./pp.) or column/columns (col./cols) and full period.

For periodicals, use the abbreviations of the *Archäologische Bibliographie* (<http://www.dyabola.de/en/indexfrm.htm?page=http://www.dyabola.de/>); if not listed herein, provide the full title of the journal.

The journal issues should always be indicated in Arabic numerals.

Ex:

GRUMEL 1960 = V. GRUMEL, *Les relations politico-religieuses entre Byzance et Rome sous le règne de Léon V l'Arménien*, in *REB*, 18, 1960, pp. 24-34.

GROSSATO 2008 = B.A. GROSSATO, *Alessandro Magno e l'India. Storico intreccio di miti e di simboli*, in *Quaderni di Studi Indo-Mediterranei*, 1, 2008, pp. 275-312.

Miscellaneous volumes

In case of a contribution within a miscellaneous volume:

Abbreviation = Abbreviated name followed by the last name, both in small caps, comma, title in italics, comma, "in" followed by the abbreviated name and last name of the editor/editors in small caps (in case of more editors, the names are separated by a comma), "ed." within parenthesis, comma, title of the volume in italics, comma, volume number in Roman numerals, comma, place of publication in the language of the book followed by the date, comma, page/pages (p./pp.) or column/columns (col./cols) and full period.

"Edited by" is to be put within parenthesis in the original language of the book:

Italian: a cura di
English: ed. / eds
French: éd.
German: Hrsg.

Ex.:

BRILLIANT 1993 = R. BRILLIANT, *Hairiness. A Matter of Style and Substance in Roman Portraits*, in R.T. SCOTT, A.R. SCOTT (eds), *Eius virtutis studiosi: Classical and Postclassical Studies in Memory of Frank Edward Brown (1908-1988)*, Washington 1993, pp. 303-312.

BONACASA 1996 = N. BONACASA, *Un rilievo marmoreo con il trionfo indiano nella basilica*

giudiziaria di Sabratha, in L. BACCHIELLI, M. BONANNO ARAVANTINOS (a cura di), *Scritti di antichità in memoria di Sandro Stucchi, II. La Tripolitania, l'Italia e l'Occidente*, Roma 1996, pp. 49-60.

GUZZO–TAGLIAMONTE = P.G. GUZZO, G. TAGLIAMONTE (a cura di), *Città vesuviane, antichità e fortuna. Il suburbio e l'agro di Pompei, Ercolano, Oplontis e Stabiae*, Roma 2013.

MUSTI 2005a = D. MUSTI (a cura di), *Nike: ideologia, iconografia e feste della vittoria in età antica*, Roma 2005.

MUSTI 2005b = D. MUSTI, *Simbologia della vittoria dall'ellenismo a Costantino*, in MUSTI 2005a, pp. 25-43.

Conference proceedings

In case of a contribution within the proceedings of a conference:

Abbreviation = Abbreviated name followed by the last name, both in small caps, comma, title in italics, comma, “in” followed by the abbreviated name and the full last name of the editor/editors in small caps (in case of more editors, the names are separated by a comma), “ed.” within parenthesis, comma, title in italics, full period, title of the proceedings and within parenthesis place, comma, date of the conference, comma, volume number in Roman numerals, comma, place of publication in the language of the work followed by the date, comma, page/pages (p./pp.) or column/columns (col./cols) and full period.

Ex.:

CANEVA 2010 = G. CANEVA, *Linguaggi della festa e linguaggi del potere ad Alessandria, nella Grande Processione di Tolemeo Filadelfo*, in E. BONA, M. CURNIS (a cura di), *Linguaggi del potere, poteri del linguaggio. Langages du pouvoir, pouvoirs du langage*. Atti del Colloquio Internazionale del PARSA (Torino, 6-8 novembre 2008), Alessandria 2010, pp. 173-180.

IOSSIF–CHANKOWSKY–LORBER 2011 = P.P. IOSSIF, A.S. CHANKOWSKY, C.C. LORBER (eds), *More than Men, less than Gods. Studies on Royal Cult and Imperial Worship*. Proceedings of the International Colloquium (Athens, November 1-2, 2007), Leuven 2011.

Exhibition Catalogues

Abbreviation = Abbreviated name followed by the last name, both in small caps, in case of more editors the names are separated by a comma, “ed.” within parenthesis, comma, title of the volume in italics, comma, Catalogo della Mostra, place of the exhibition within parenthesis, comma, place of publication in the language of the text followed by the date and full period.

Ex.:

BONA CASTELLOTTI–GIULIANO = M. BONA CASTELLOTTI, A. GIULIANO (a cura di), *Ercole il fondatore dall'antichità al Rinascimento*, Catalogo della Mostra (Brescia), Milano 2011.

Repertories/Encyclopedias

Abbreviation = Abbreviated first name followed by the last name, both in small caps, comma, s.v. in italics followed by the title of the entry in italics, comma, “in” followed by the title of the reference work, comma, volume number in Roman numerals, comma, publication date, comma, page/pages (p./pp.) or column/columns (col./cols) and full period.

Ex.:

STIERNON 1987 = D. STIERNON, s.v. *Metodio I*, in *Bibliotheca Sanctorum*, IX, 1987, col. 384.

MILLER 1997 = M.C. MILLER, *s.v. Midas*, in *LIMC*, VIII, 1997, pp. 846-851.